

Public Records Online

Search with Simplicity



Access Public Records From Oakland Park Website

The screenshot shows the website for the City of Oakland Park, Florida, accessed via Internet Explorer. The browser's address bar displays <http://www.oaklandparkfl.org/index.cfm>. The website features a yellow header with the city logo and several photographs. Below the header, there are three main columns. The left column contains sections for 'AREAS OF INTEREST', 'LATEST INFORMATION', '2010 U.S. CENSUS', 'CITY SERVICES', and 'CITY GOVERNMENT'. The middle column features a large photograph of a marching band. The right column includes a 'SEARCH SITE' section with a search box and a 'GO' button, and an 'E-GOV SERVICES' section with a dropdown menu. The dropdown menu is open, showing a list of services, with 'Public Record On-line Search' highlighted in blue. A red arrow points to this highlighted option. The browser's status bar at the bottom shows 'Done', 'Internet', and '100%' zoom.

The City of Oakland Park, located in the geographic center of South Florida, was incorporated a - Windows Internet Explorer

http://www.oaklandparkfl.org/index.cfm

File Edit View Favorites Tools Help
Links >> Contribute Edit Post to Blog

The City of Oakland Park, located in the geographic c...

ENGAGED • INSPIRED • UNITED
City of
OAKLAND PARK
FLORIDA
A CITY ON THE MOVE

AREAS OF INTEREST

LATEST INFORMATION
Frequent updates, including the City Manager's "FYI," community e-mail blasts, neighborhood information, employment opportunities and emergency advisories.

2010 U.S. CENSUS

CITY SERVICES
Download Applications, Forms and Permits, as well as on-line Code Enforcement, Utility Bill Payments and broadcasts of City Commission meetings

CITY GOVERNMENT
Links to every City Department, meet your Mayor and City Commission and learn how you can help shape Oakland Park's future by

SEARCH SITE

GO

E-GOV SERVICES

Select A Service...
Select A Service...
Business Tax Receipts
City Commission Agendas and Back-up
City Commission Webcast
Code Enforcement (E-Code)
Code of Ordinances
Permit Access
Public Record On-line Search
Registration for Parks and Leisure Activities
Utility/Billing
WebQA

Done Internet 100%



Public Records Options

Visitors have options:

- Complete your own online records search
- Electronic records request
- Print a hard copy public records form

The screenshot shows a web browser window displaying the City of Oakland Park website. The browser's address bar shows the URL: http://www.oaklandparkfl.org/cityservices/egovernment/public_records_search.cfm. The website header features the City of Oakland Park logo with the tagline "ENGAGED • INSPIRED • UNITED" and "A CITY ON THE MOVE". Below the logo is a navigation menu with links: Home, Latest Information, City Services, City Government, Activities, Documents, Contact Us, Applications/Forms/Permits, Code Enforcement, E-Government, Solid Waste, and Water. The main content area is titled "PUBLIC RECORDS SEARCH" and contains the following text: "The City Clerk's office has uploaded over a million documents online for convenient public record research. For immediate access to the City's Record Retention system, please click the link below. If you can not find the information on-line please submit a public records request." Below this text are three links: "Public Records On-line Search", "FOIA System", and "Public Records Request Form". To the right of the main content is a "SEARCH SITE" section with a search input field and a "GO" button. Below the search site is an "ANNOUNCEMENTS" section with links for "Customer Service / WebQA" and "Telephone Directory". The footer of the website includes a navigation menu: Home | Information | Services | Activities | Government | Employment | Contact Us | Employee Corner, and a copyright notice: "© 2010 City of Oakland Park, Florida. All rights reserved." The browser's status bar at the bottom shows "Internet" and "100%".



Complete Your Own Online Records Search First Screen

Visitors have several search options:

- City Clerk files
- Community Development/Permits
- Bid Records

The screenshot shows a web browser window titled "City-of-Oakland-Park - Laserfiche WebLink - Windows Internet Explorer". The address bar shows the URL "http://12.185.123.164/weblink8/Browse.aspx". The page features the Laserfiche WebLink logo and navigation links: Home, Browse, and Search. A search bar is present with a dropdown menu set to "Entire Repository" and a "Search" button. The main content area displays search results for "City-of-Oakland-Park". A table lists the results:

Name	Page Count	Volume Name	Template Name
01 CITY CLERK			
20 COMMUNITY DEVELOPMENT			
25 BID RECORDS			

Below the table, it indicates "3 Entries". On the left side, there is a sidebar for "City-of-Oakland-Park" with sections for "Entry Properties" and "Metadata". The "Entry Properties" section shows the full path, creation date (6/29/2009 7:33:23 PM), and last modified date (3/5/2010 10:57:44 AM). The "Metadata" section shows "No Metadata Assigned". At the bottom of the page, there is a footer: "Document management portal powered by Laserfiche WebLink 8.0.0 © 1998-2009 Laserfiche".



City Clerk Files

City-of-Oakland-Park - Laserfiche WebLink - Windows Internet Explorer

http://12.185.123.164/weblink8/Browse.aspx

File Edit View Favorites Tools Help

Links >> Contribute Edit Post to Blog

City-of-Oakland-Park - Laserfiche WebLink

Laserfiche WebLink

Home - Browse - Search

01 CITY CLERK

Entry Properties

Full Path
City-of-Oakland-Park\01 CITY CLERK

Creation Date
3/4/2009 5:04:41 PM

Last Modified
12/16/2009 10:56:53 AM

Metadata

No Metadata Assigned

City-of-Oakland-Park > 01 CITY CLERK

Name	Page Count	Volume Name	Template Name
001 Agenda Packets			
002 City Commission Minutes			
003 Ordinance			
004 Resolutions			
005 Advisory Board Minutes			
006 Elections			

6 Entries

Document management portal powered by Laserfiche WebLink 8.0.0 © 1998-2009 Laserfiche



Community Development

The screenshot shows a web browser window titled "01 Building Permits - Laserfiche WebLink - Windows Internet Explorer". The address bar shows the URL "http://12.185.123.164/weblink8/Browse.aspx". The browser interface includes a menu bar (File, Edit, View, Favorites, Tools, Help) and a toolbar with navigation buttons and a search box. The page content features the Laserfiche WebLink logo and navigation links (Home, Browse, Search). A search bar contains the text "City-of-Oakland-Park > 20 COMMUNITY DEVELOPMENT". Below the search bar, a table displays search results:

Name	Page Count	Volume Name	Template Name
01 Building Permits			

Below the table, it indicates "1 Entry". On the left side, there is a sidebar with a section titled "20 COMMUNITY DEVELOPMENT" containing a link to "Entry Properties" and metadata details:

- Full Path: City-of-Oakland-Park\20 COMMUNITY DEVELOPMENT
- Creation Date: 7/23/2008 4:18:03 PM
- Last Modified: 2/12/2010 4:42:44 PM

Below the metadata, there is a section for "Metadata" which states "No Metadata Assigned". At the bottom of the page, a footer reads "Document management portal powered by Laserfiche WebLink 8.0.0 © 1998-2009 Laserfiche".



Bid Records

The screenshot shows a Windows Internet Explorer browser window displaying the Laserfiche WebLink interface. The address bar shows the URL <http://12.185.123.164/weblink8/Browse.aspx>. The page title is "City-of-Oakland-Park - Laserfiche WebLink".

The interface includes a search bar with a dropdown menu set to "Entire Repository" and a "Search" button. Navigation links include "Home", "Browse", and "Search".

The main content area displays "25 BID RECORDS" and a list of records:

Name	Page Count	Volume Name	Template Name
Capital Improvement			
Non Capital Improvement			
Successful Bids			

Below the table, it indicates "3 Entries".

On the left side, there is a sidebar with "25 BID RECORDS" and sections for "Entry Properties" and "Metadata". The "Entry Properties" section shows:

- Full Path: City-of-Oakland-Park\25 BID RECORDS
- Creation Date: 7/15/2009 12:08:27 PM
- Last Modified: 8/7/2009 2:33:23 PM

The "Metadata" section shows "No Metadata Assigned".

At the bottom of the page, there is a footer: "Document management portal powered by Laserfiche WebLink 8.0.0 © 1998-2009 Laserfiche".



Performing an Online Search

- There are two ways to perform an online records search
 - Search all records – for a broad search of all online city records, you would perform an all records search
 - Current folder search – for a narrow search of city records, it is recommended to conduct this type of search



Search All Records

- To search all available records, type a descriptor of the item being searched.
- Press search.

The screenshot shows the Laserfiche WebLink interface for the City of Oakland Park. The search bar contains the text 'swales'. To the right of the search bar is a dropdown menu set to 'Entire Repository' and a 'Search' button. A red arrow points to the 'Entire Repository' dropdown. Below the search bar, the search results are displayed in a table with columns for Name, Page Count, Volume Name, and Template Name. The results list three entries: '01 CITY CLERK', '20 COMMUNITY DEVELOPMENT', and '25 BID RECORDS'. The interface also includes a sidebar with navigation options like 'Home', 'Browse', and 'Search', and a metadata section.

Name	Page Count	Volume Name	Template Name
01 CITY CLERK			
20 COMMUNITY DEVELOPMENT			
25 BID RECORDS			



All Records Search Results

A search of swale parking provided 13 results.

Each result can be clicked to view the document.

The screenshot shows a Windows Internet Explorer browser window displaying the Laserfiche WebLink search interface. The address bar shows the URL <http://12.185.123.164/WebLink8/Search.aspx>. The search input field contains the text "swale parking" and a "Search" button is visible. The page header includes the Laserfiche WebLink logo and navigation links: "Home", "Browse", and "Search". Below the search bar, there are options for "Customize Search" and "Records Management Search". The search results are displayed in a list format, showing the first three results:

- #05 - Restated ILA for Processing and Collection of Parking Citations**
City Clerk - 13 page(s)
Page Count: 13 - Template Name: City Clerk - Volume Name: AGENDA PACKETS
[Show more information...](#)
- #08 - Cross Parking Agreement: Faith Deliverance Church**
City Clerk - 21 page(s)
Page Count: 21 - Template Name: City Clerk - Volume Name: AGENDA PACKETS
[Show more information...](#)
- #21 - Cross Parking Agreement**
General - 0 page(s)
Page Count: 0 - Template Name: General - Volume Name: AGENDA PACKETS
[Show more information...](#)

The interface also includes a "Sort results by" dropdown menu set to "Name", and a "Results 1 - 13 of 13" indicator. At the bottom of the search panel, there are "Search" and "Reset" buttons.



Current Folder Search

To provide a narrow search use the Current Folder Search.

In this example, it is demonstrating a search of “swale parking” within ordinances during the years of 2000 – 2010.

The screenshot shows the Laserfiche WebLink interface in a Windows Internet Explorer browser window. The address bar shows the URL: http://12.185.123.164/WebLink8/Browse.aspx. The search bar contains the text "swale parking" and the "Current Folder" dropdown menu is selected. A red arrow points to the "Search" button. The search results are displayed in a table with columns: Name, Page Count, Volume Name, and Template Name. The results list years from 2000 to 2010. A callout bubble with the text "Folder Being Searched" is positioned over the table. On the left side, there is a sidebar with "2000 's" and "Entry Properties" section showing details for "City-of-Oakland-Park\01 CITY CLERK\003 Ordinance\2000 's".

Name	Page Count	Volume Name	Template Name
2000			
2001			
2002			
2003			
2004			
2005			
2006			
2007			
2008			
2009			
2010			



Current Folder Search Results

A search of swale parking provided 1 result showing the ordinance that was passed in 2010.

The screenshot shows a Windows Internet Explorer browser window displaying the Laserfiche WebLink search interface. The search term 'swale parking' is entered in the search box, and the results show one item: 'O-2010-006 City Clerk - 6 page(s)'. The page count is 6, and the template name is 'City Clerk'. A link to 'Show more information...' is provided. The interface includes navigation links like 'Home', 'Browse', and 'Search', and a 'WebLink Search' sidebar with a search input field and 'Search' and 'Reset' buttons. The footer indicates the document management portal is powered by Laserfiche WebLink 8.0.0 © 1998-2009.



We hope you find this training session helpful.

If you have any questions regarding how to search for public records, please do not hesitate to contact the City Clerk's Office at 954.630.4300.

